MINOR COURSE REVISIONS

1. **BIO-1530 Biology I: Molecular and Cellular:** Change prerequisite to: Placement into ENG-1510 or higher and placement into MAT-1100 or higher. Target date for first offering is Fall 2014

2. **CIS-1305 CCNA Studies I: N/W Fundamentals:** Change title to: **CCNA Studies I: Introduction to Networks.** Change course description. Target date for first offering is Fall 2014.

3. **CIS-1310 CCNA Studies II: Routing:** Change title to: **CCNA Studies II: Routing and Switching Essentials.** Change prerequisite to: CIS-1305 or Consent of Instructor. Change course description. Target date for first offering is Fall 2014.

4. **CIS-1320 CCNA Studies III: LAN Switching:** Change title to: **CCNA Studies III: Scaling Networks**. Change course description. Target date for first offering is Fall 2014.

5. **CIS-1330 CCNA Studies IV: Accessing WAN:** Change title to: **CCNA Studies IV: Connecting Networks.** Change course description. Target date for first offering is Fall 2014.

6. **CIS-2454 Web System Development (JSP/PHP):** Change title to: **Web System Development (PHP, Java).** Change course description. Target date for first offering is Fall 2014. (NOTE: Approved by Senate 6-13-13 after 2013 catalog deadline.)

7. **CIS-2858 Integration and Advanced Web Systems:** Change title to: **Web System Integration and Service Development.** Change course description. Target date for first offering is Fall 2014. (NOTE: Approved by Senate 6-13-13 after 2013 catalog deadline.)

8. **DHY-2210 Oral Pathology:** Change title to: **General and Oral Pathology**. Change course description. Target date for first offering is Fall 2014.

9. **ENG-1350 Business Communications:** Add prerequisite: Placement into ENG-1060. Change course description. Target date for first offering is Fall 2014.

10. **HCA-1000 Introduction to Health Care Administration:** Add prerequisite of: Completion of ENG 1510, 1520 or 2200 with a "C" or better; or consent of program coordinator/designee. Target date for first offering is Fall 2014.

11. **HCA-1110 Health Facility Maintenance and Sanitation:** Add prerequisite of: HCA 1000 with a "C" or better and completion of ENG 1510, 1520 or 2200 with a "C" or better; or consent of program coordinator/designee. Target date for first offering is Fall 2014.

12. **HCA-1210 Principles of Nursing Home Operations:** Add prerequisite of: HCA 1000 with a "C" or better and completion of ENG 1510, 1520 or 2200 with a "C" or better; or consent of program coordinator/designee. Target date for first offering is Fall 2014.

13. **HCA-1230 Patient Care and Auxiliary Relationships in Health Care Facilities:** Add prerequisite of: HCA 1000 with a "C" or better and completion of ENG 1510, 1520 or 2200 with a "C" or better; or consent of program coordinator/designee. Target date for first offering is Fall 2014.

14. **HCA-2100 Personnel Management in Health Care Facilities:** Add prerequisite of: HCA 1000 with a "C" or better and completion of ENG 1510, 1520 or 2200 with a "C" or better; or consent of program coordinator/designee. Target date for first offering is Fall 2014.

15. **HCA-2150 Labor Practices in Health Care Facilities:** Add prerequisite of: HCA 1000 with a "C" or better and completion of ENG 1510, 1520 or 2200 with a "C" or better; or consent of program coordinator/designee. Target date for first offering is Fall 2014.

16. **HCA-2200 Fiscal Management in Health Care Facilities:** Add prerequisite of: HCA 1000 with a "C" or better and completion of ENG 1510, 1520 or 2200 with a "C" or better; or consent of program coordinator/designee. Target date for first offering is Fall 2014.

17. **HCA-2250 Legal Aspects of Health Service Management:** Add prerequisite of: HCA 1000 with a "C" or better and completion of ENG 1510, 1520 or 2200 with a "C" or better; or consent of program coordinator/designee. Target date for first offering is Fall 2014.

18. **HCA-2300 Problems and Policies of Health Care Facilities:** Add prerequisite of: HCA 1000 with a "C" or better and completion of ENG 1510, 1520 or 2200 with a "C" or better; or consent of program coordinator/designee. Target date for first offering is Fall 2014.

19. **MDA-2380 Medical Office Insurance Coding and Billing:** Change prerequisite to: Completion of the Medical Assisting Orientation and MED-

1103 with a minimum grade of "C." Change Co-requisite to: CIS-1000 or CIS-1050. Change course description. Target date for first offering is Fall 2014.

20. **MST-1000 Introduction to Massage Therapy:** Change prerequisite to: Acceptance into the program or consent of the program coordinator. Target date for first offering is Fall 2014.

21. **MST-1250 Mechanics of Massage Therapy and the Human Body:** Change prerequisite to: Acceptance into the program or consent of the program coordinator. Target date for first offering is Fall 2014.

22. **MST-1450 Bio Behavioral Management:** Add prerequisite: EXS or MST program designation; or consent of MST program coordinator. Target date for first offering is Fall 2014.

23. **MST-2300 Clinical Lab:** Change course description. Target date for first offering is Fall 2014.

24. **PHI-1510 Introduction to Philosophy:** Change course description. Target date for first offering is Fall 2014.

25. **PHI-1610 Ethics:** Change course description. Target date for first offering is Fall 2014.

26. **PHI-1710 Introduction to Informal Logic:** Change course description. Target date for first offering is Fall 2014.

27. **RSP-1220 Introduction to Respiratory Care:** Change prerequisite to: Admission to the Respiratory Therapy Program. Add co-requisite of: RSP-2230, RSP-2240. Change course description. Target date for first offering is Fall 2014.

28. **RSP-2230 Cardiopulmonary Structure and Function:** Change prerequisite to: Admission to the Respiratory Therapy Program. Add co-requisite of: RSP-1220, RSP-2240. Target date for first offering is Fall 2014.

29. **RSP-2240 Pharmacology for Respiratory Therapy:** Change prerequisite to: Admission to the Respiratory Therapy Program. Add co-requisite of: RSP-1220, RSP-2230. Target date for first offering is Fall 2014.

30. **RSP-2250 Floor Therapy Equipment and Procedures:** Change prerequisite to: RSP-1220, RSP-2230, and RSP-2240. Add co-requisite of: RSP-2260, RSP-2290. Change course description. Target date for first offering is Fall 2014.

31. **RSP-2260 Cardiopulmonary Pathophysiology:** Change prerequisite to: RSP-1220, RSP-2230 and RSP-2240. Change co-requisite to: RSP-2250, RSP-2290. Target date for first offering is Fall 2014.

32. **RSP-2270 Clinical Practice I:** Change prerequisite to: RSP-2250, RSP-2260 and RSP-2290. Change co-requisite to: RSP-2310. Change course description. Target date for first offering is Fall 2014.

33. **RSP-2290 Diagnostic Testing:** Change prerequisite to: RSP-1220, RSP-2230, and RSP-2240. Add co-requisite of: RSP-2250 and RSP-2260. Change course description. Target date for first offering is Fall 2014.

34. **RSP-2310 Critical Care Equipment and Procedures:** Change prerequisite to: RSP-2250, RSP-2260 and RSP-2290. Change co-requisite to: RSP-2270. Change course description. Target date for first offering is Fall 2014.

35. **RSP-2326 Clinical Practice II:** Change prerequisite to: RSP-2270 and RSP-2310. Change co-requisite to: RSP-2350. Change course description. Target date for first offering is Fall 2014.

36. **RSP-2350 Advanced Clinical Applications:** Change prerequisite to: RSP-2370 and RSP-2310. Change co-requisite to: RSP-2326. Target date for first offering is Fall 2014.

37. **RSP-2360 Clinical Practice III:** Change prerequisite to: RSP-2326 and RSP-2350. Add co-requisite of: RSP-2370. Change course description. Target date for first offering is Fall 2014.

38. **RSP-2370 Registry Review Seminar:** Change prerequisite to: RSP-2326 and RSP-2350. Change co-requisite to: RSP-2360. Target date for first offering is Fall 2014.

39. **SPA-1511 Spanish for Healthcare Personnel I:** Change course title to: **Beginning Spanish I for Healthcare.** Target date for first offering is Fall 2013. (NOTE: Approved by Senate 2-21-13, approved by Vice Chancellor on 6-4-13 after 2013 catalog deadline.)

40. **SPA-1531 Spanish for Healthcare Personnel II:** Change course title to: **Beginning Spanish II for Healthcare.** Target date for first offering is Fall 2013. (NOTE: Approved by Senate 2-21-13, approved by Vice Chancellor on 6-4-13 after 2013 catalog deadline.)

41. **SUR-2150 Clinical Practicum I:** Change prerequisite to: Acceptance to the Surgical Technology Program and completion of SUR-2420, 2450; or consent of instructor. Target date for first offering is Fall 2014. (NOTE: Approved by Senate 6-13-13 after 2013 catalog deadline.)

42. **SUR-2350 Clinical Practicum II:** Change prerequisite to: Acceptance to the Surgical Technology Program and completion of SUR-2150; or consent of instructor. Co-requisite: SUR-2440. Target date for first offering is Fall 2014. (NOTE: Approved by Senate 6-13-13 after 2013 catalog deadline.)

43. **SUR-2370 Clinical Practicum III:** Change prerequisite to: Acceptance to the Surgical Technology Program and completion of SUR-2150 and SUR-2350; or consent of instructor. Target date for first offering is Fall 2014. (NOTE: Approved by Senate 6-13-13 after the 2013 catalog deadline.)

MAJOR COURSE REVISIONS

NONE

NEW COURSES

1. **PHO-2803 Special Projects in Digital Video:** This is a 3-credit course with a 30-seat capacity. The prerequisite is: PHO-2800. There is a $60 course fee. Target date for first offering is Fall 2013. (NOTE: Approved by Senate 3-28-13, approved by Vice Chancellor on 6-3-13 after the 2013 catalog deadline.)

MINOR PROGRAM / CERTIFICATE REVISIONS

1. **CIN.ALA Cinematic Arts:** Add PHO-2803 Special Projects in Digital Video (3-cr) to Required Specialty Courses. Give students the option of HUM-2100-9 Topics in Film (3-cr) or HUM-2900 Literature into Film (3-cr) as Required Specialty Course. Add both HUM-2100-9 and HUM-2900 as additional options under the Required Elective Courses from which 6 additional credits must be selected for students who do not use it as part of the Required Specialty Courses. Add footnote to those courses under the Required Elective category to indicate they can only be used as Electives if not used to meet the Required Specialty requirement.

   Total number of required credits does not change. Target date for first offering is Fall 2014.

2. **MST.APP Massage Therapy:** Change catalog description. There will be a separate catalog page for the Certificate program. Add sentence to the Program Admission Procedures: Enrollment into the MST courses is possible

only after the student has applied and has been admitted to the program. Indicate that the high school diploma or GED is a State of Michigan licensing requirement. Rearrange bulleted items under Program Admission Procedures. Target date for first offering is Fall 2014.

MAJOR PROGRAM / CERTIFICATE REVISIONS

1. **HCA.AAS Health Care Administration:** Change program description. Add section titled "Additional Program Requirements" with one bulleted item: ● All "Major Requirements" and "Required Supportive Courses" must be completed with a "C" or better. Add BUS-1100 Introduction to Business (4-cr) to list of Required Supportive Courses to eliminate the hidden prerequisite for BUS-2530 Principles of Management. Total number of required credits increases from 64 to 68. Target date for first offering is Fall 2014.

2. **HCA.CT Health Care Administration Certificate:** Create separate catalog page listing certificate requirements. Change program description. Add section titled "Additional Program Requirements" with one bulleted item: ● All "Major Requirements" and "Required Supportive Courses" must be completed with a "C" or better. Total number of required credits does not change. Target date for first offering is Fall 2014.

3. **MST.CT Massage Therapy Certificate:** Remove BUS-1210 Starting and Operating a Small Business (3-cr) and ENG-1510 Composition I (3-cr) from the Required Supportive Courses. Reduce total number of required credits from 43 to 37. Contact hours are decreased from 800 to 710. Create a separate catalog page with an updated catalog description. Add sentence to the Program Admission Procedures: Enrollment into the MST courses is possible only after the student has applied and has been admitted to the program. Indicate that the high school diploma or GED is a State of Michigan licensing requirement. Target date for first offering is Fall 2014.

4. **SUR.APP Surgical Technology:** Add the following sentence to the Program Admission Procedures: Each year there are a limited number of students admitted to the program through a selection process. Additions to Basic Admission Requirements Include:
   - Declaration of Surgical Technology (SUR.APP) as the designated curriculum choice.
   - Completion of ALL required supportive courses with a grade of "B" or higher.
   - Completion of General Education requirements with a grade of "C" or higher.

- Attendance at a records review session with the Program Director or designee.

In the last paragraph of the program description, change first sentence to: A mandatory criminal history check and drug screening will be conducted on all students selected to the Surgical Technology program, prior to the start of the program. Change last sentence in the last paragraph to: For further details contact the Surgical Technology Department at 248-233-2914.

Total number of required credits does not change. Target date for first offering is Fall 2014.

NEW PROGRAMS / CERTIFICATES

NONE

NEW PROGRAM OPTIONS

NONE

CERTIFICATES OF ACHIEVEMENT REVISIONS NEW CERTIFICATES OF ACHIEVEMENT

NONE

GENERAL EDUCATION OUTCOMES

NONE

GENERAL EDUCATION DISTRIBUTION LIST ADDITIONS

NONE

COURSE SUNSET / INACTIVATION
Effective Fall 2014

1. PER-1403 Field Experience

PROGRAM SUNSET
Effective Fall 2014

1. CCT.AAS Court and Caption Reporting
2. CCT.CT Court and Caption Reporting Certificate
3. EIT.ATR Auto Truck & Trailer Repair (Restricted)
4. EIT.CT Industrial Tech Certificate (Restricted)
5. EIT.DIM Die Maker (Restricted)
6. EIT.INC Industrial Carpenter (Restricted)
7. EIT.IPE Industrial Plant Electrician (Restricted)
8. EIT.JIF Jig & Fixture-Jig Borer (Restricted)
9. EIT.MIL Millwright (Restricted)
10. EIT.MMM Model Maker/Metal (Restricted)
11. EIT.MMW Model Maker/Wood (Restricted)
12. EIT.MRF Machine Repair Floorman (Restricted)
13. EIT.PIF Pipe Fitter (Restricted)
14. EIT.PMM Pattern Maker/Metal (Restricted)
15. EIT.PMW Patter Maker/Wood (Restricted)
16. EIT.TIN Tinsmith (Restricted)
17. EIT.TMA Tool Maker (Restricted)
18. EIT.WEL Welder (Restricted)
19. NUR.PNE.APP Practical Nurse Education Modified Career Ladder
20. TMD.ADD.AASX Advanced Design/Manufacturing (Restricted)
21. TMD.ADM.AAS Advanced Manufacturing (Restricted)
22. TMD.MGT.AASX Plant Floor Management/Supervision (Restricted)
23. TMD.TDM.AASX Tool and Die Making Design (Restricted)
24. TMD.TDP.AASX Tool and Die Making Production (Restricted)

COURSE FEE MODIFICATION
Effective Fall 2014

1. SUR-1500 Pharmacology for the Surgical Technologist – Current Fee: $80, New Fee: $150
2. SUR-2150 Clinical Practicum I – Current Fee: $80, New Fee: $150
3. SUR-2350 Clinical Practicum II – Current Fee: $80, New Fee: $150
4. SUR-2370 Clinical Practicum III – Current Fee: $80, New Fee: $150
5. SUR-2410 Foundations of Sur Tech I – Current Fee: $80, New Fee: $150
6. SUR-2420 Foundations of Sur Tech II – Current Fee: $80, New Fee: $150
7. SUR-2430 Surgical Procedures I – Current Fee: $80, New Fee: $150
8. SUR-2440 Surgical Procedures II – Current Fee: $80, New Fee: $150
9. SUR-2450 Surgical Instrumentation/Equipment – Current Fee: $80, New Fee: $150
10. SUR-2460 Capstone & Certificate Prep – Current Fee: $80, New Fee: $150

OTHER ACTION

1. APM-8270 Compound Angles – Course was removed from 2013 catalog; however an appeal was made by former Dean Phil Hale to keep it active. This request was approved by Associate Vice Chancellor Cathey Maze on 5-21-13 after the 2013 catalog deadline. Re-added to 2014 catalog.