

Auburn Hills

- change the 15 days to read 15 days into the start of the next semester, except for Summer II

Highland Lakes

- Department chair should not be making any sort of decisions related to changing a grade. This would imply administrative responsibilities, which is not the role of the department chair.
- Additionally, the notion of department chair or designee is totally confusing. Who would this person be exactly?
- Time frames are problematic. In the nursing program or other highly structured programs, 15 days may be appropriate, but in other areas, that time frame is too short. We had three weeks between end of fall and beginning of winter semester this year. How would these 15 day windows work? They may even set a student up for failure.
 - We recommend that we set a more liberal timeframe and allow certain programs to shorten the time line as needed. Regardless, we all agreed that the whole process should take no longer than six months.
- Really the appeal process should begin at step four. We suggest the following steps:
 1. Student meets with instructor
 2. Student meets with program coordinator, if applicable.
 3. Student meets with department chair
 4. Student meets with academic dean. At this point, either faculty person or student could request that an appeals board be convened.
 5. Grade appeal board is convened by academic dean.
 - Five faculty members; four from the discipline which houses the course being appealed or a related discipline, and one member should be from a discipline totally unrelated to the course in question.
 - Members of the appeals board should be randomly selected from the faculty on the campus where the appeal is being lodged. As the currently policy, the campus Senate chair will provide a list of randomly selected names of faculty.

Orchard Ridge

- Clarification needs to be needed - 15 business days or 15 calendar days
- Suggestion: to update wording to 15 school days or days the college is open
- Suggestion: to give the students more time to start the grade appeal process. We suggest that the first step be extended to 30 days.
- At the top of page 4, part B, number 1 - gender identity and expression should be added to the list
- Question: has anyone considered the fact that if you think your instructor is sexist that the student may not want to talk to their instructor and confront them?
- Suggestion: the "grade appeal board" needs to be clarified
- Clarification needed: does this process negate the current 6 month time frame students have to appeal their grade

Southeast

- Specify business or calendar days (prefer business days).
- Start clock from the start of the next semester.
- Make the form available as a PDF that can be signed electronically.
- Correct the spelling of instructor on page 3.