



OAKLAND
COMMUNITY
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CHANCELLOR'S ADVISORY COUNCIL
September 15, 2006
12:00 p.m. – 2:00 p.m.
District Office Board Room
AGENDA

A. CHANCELLOR'S COMMENTS

1. Welcome
 - Operating Guidelines (handout)
 - Calendar (handout)
 - Stakeholders (handout)
2. Participative Governance (handout)
3. District Office Temporary Move to Rochester Hills, CAC Meeting Location
4. Detroit Economic Club
5. *CCBenefits* Socioeconomic Impact Study (handout)
6. Graduation Update
7. New Temporary Positions

B. ACTION ITEMS/CRITICAL RECOMMENDATIONS

C. INFORMATION ITEMS

1. Strategic Planning/Kozell
2. Report from CPC/Kozell
3. Student Report

D. DISCUSSION ITEMS

1. OCC's Process for Selection and Review of Programs and Supporting Courses/Haight

E. ITEMS FROM THE FLOOR



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MINUTES

CALLED TO ORDER BY: Mary S. Spangler, Ed.D., Chancellor

TIME: 12:00 p.m.

<i>CAC Members:</i>	
Clarence Brantley, Officer, DO	Carla Mathews, Dean, DO
Tina Felcyn, Staff, SF	Mary Ann McGee, Faculty, OR
Muriel Gray, Staff, RO	Kim Newton, Student, HL
Susan Haight, Student, OR	Rocio Oxholm-Flores, Staff, HL
Jason Hale, Student, RO	Steve Reif, Officer, DO
Shirantha Kannangara, HL	Jackie Shadko, Officer, OR
Cheryl Kozell, Officer, DO	Mary Spangler, Chancellor, DO
<i>Absent:</i>	
Tahir Khan, Faculty, AH (excused)	
Jayne Lobert, Faculty, HL (excused)	
<i>Guests:</i>	
Janice Brown-Williams, AH	
Marikay Clancy, AH	

Next Meeting: October 6, 2006, 9:00 a.m. – 11:00 a.m., DO Board Room

A. CHANCELLOR'S COMMENTS

1. Welcome

- Operating Guidelines

Mary Spangler welcomed everyone to the Chancellor's Advisory Council. She distributed and reviewed the Council's operating guidelines. She informed the CAC that monthly *Chancellor's Update* newsletters are posted on InfoMart and include information about the Chancellor's Advisory Council meetings. Copies of the *Chancellor's Update* will be sent to the students as they become available.

An important topic that will be discussed during the next year is the Higher Learning Commission (HLC) reaccreditation process. Mary Anne McGee discussed the current work of the HLC committee.

- Calendar

Mary Spangler distributed a copy of the Chancellor's Advisory Council's 2006-07 meeting date schedule.

- Stakeholders

A copy of the CAC Stakeholder Group Membership list was distributed. Mary Spangler indicated that the CAC is a representative group providing individuals an opportunity to discuss common College-wide issues. Each stakeholder should bring forward viewpoints from the group they are representing. Issues, opportunities and challenges that the College will be facing in the future may be added to the agenda.

2. Participative Governance

A copy of Position Paper #2, "*The Participative Organization: College-wide Input at Oakland Community College*" was distributed.

3. District Office Temporary Move to Rochester Hills, CAC Meeting Location

District Office employees will be moving to the Rochester Hills facility located at 3903 W. Hamlin Road, Rochester Hills, so that the District Office can be renovated. All employees will be at the Rochester Hills facility by October 16, 2006, and will remain there for several months. CAC meetings will be held at the Rochester Hills facility during this time.

4. Detroit Economic Club

OCC is a sponsor of the Detroit Economic Club which provides students and staff a number of tickets to the DEC's luncheon speaker series. Anyone interested in attending may visit the DEC's website at econclub.org and go to the sponsor ticket link. Mary Spangler will be the presiding officer on Monday, September 25, at which time the luncheon speaker series topic will be about issues in higher education.

5. *CCBenefits* Socioeconomic Impact Study

The Board of Trustees contracted with *CCBenefits* to help measure the College's impact on the local community. A comparative analysis of Michigan Community Colleges and a fact sheet regarding the economic impact of the community colleges of Michigan were distributed. Cheryl Kozell discussed the *CCBenefits* strategic planner tool noting that it is very helpful in identifying program viability. In addition, a program planning model helps the college make a determination regarding adding or sunsetting specific programs.

6. Graduation Update

Mary Spangler discussed moving OCC's commencement exercises to Rock Financial Showplace. However, due to difficulties in coordinating with several

vendors and the resulting inability to control costs, she has made the decision to secure The Palace of Auburn Hills on Friday, June 8, 2007.

7. New Temporary Positions

Several new temporary positions were recently approved by the Board of Trustees including:

David Adams, Ph.D., Royal Oak/Southfield Campus President (Interim)

Lloyd Crews, Executive Director of Student Services (Acting)

Cheryl Kozell, Chief Strategic Development Officer (Acting)

Steven Reif, Ph.D., Vice Chancellor of Academic Affairs (Interim)

Beverly Stanborough and Tom Hendricks are filling in as interim deans at the RO/SF Campus. Mary Spangler also noted that Lane Glenn, Ph.D., Dean of Academic and Student Services, has submitted his resignation.

B. ACTION ITEMS/CRITICAL RECOMMENDATIONS

None

C. INFORMATION ITEMS

1. Strategic Planning

Cheryl Kozell provided an update on strategic planning noting that this is a very important process for the college. She distributed a summary of the work of the strategic planning task forces. InfoMart also has information regarding the strategic planning process, including an eNewsletter regarding strategic planning. A copy of the eNewsletter and the taskforce recommendations will be sent to the students serving on CAC as they become available.

The CAC will play an important part in the next strategic planning process.

2. Report from CPC

Cheryl Kozell provided a report from the College Planning Council. She facilitates the council which is comprised of six administrators and six faculty members. The CPC continues to receive strategic planning task force recommendations and reports to the Chancellor on the strengths and weaknesses of the recommendations. The CPC will also work to develop the next strategic plan (2008-2013). Planning ahead of budgeting is a key piece of the council's work. Minutes of the monthly meetings are posted on InfoMart.

3. Student Report

Student Jason Hale expressed interest in having an internet community of OCC students. Dean Carla Mathews will discuss this with the College Administrative Services Council. She will also ask Jason Hale to discuss the positive aspects of such an internet site with CASC.

D. DISCUSSION ITEMS

1. OCC's Process for Selection and Review of Programs and Supporting Courses

Student Susan Haight inquired as to how supporting program courses are developed. She was specifically interested in the court reporting program, noting that the courses offered do not provide training in two disciplines within this area: Communications Access Realtime Translation (CART) and closed captioning. Steve Reif suggested that she contact the Program Coordinator to discuss setting up an advisory group which could make recommendations for program changes. Steve Reif will also share this information with Dean Mathews at the Royal Oak Campus. Susan Haight will provide information regarding program accreditation to Mary Anne McGee and Steve Reif.

E. ITEMS FROM THE FLOOR

Janice Brown-Williams announced that the United Way campaign will begin September 27 and conclude October 13. She asked if outside donors might be able to make non-monetary donations as an incentive for College employees to donate to future United Way Campaigns. Cheryl Kozell requested that the planning committee work with the foundation on this issue.

Meeting adjourned at 12:10 p.m.

Respectfully submitted,

Pamela L. Kramer
Executive Assistant to the Chancellor