DALNET
DATABASE STANDARDS COMMITTEE
MINUTES
November 19, 1987

Members present: Anaclare Evans, Chair, Wayne State University.
                  Helen Ma, Detroit Public Library.
                  Ann Pogany, Oakland University.
                  Theresa Shen, Wayne County Community College.
Members absent: Kathy Donahue, Botsford General Hospital.

The meeting was called to order by Anaclare Evans at 9:40 A.M. in the
wayne State University Purdy Library.

Global Change: Anaclare announced that the 4.4.2 version of the global change
function is now operational. She will test it and report to the committee on
how it's working.

MARC Authority Records: A general discussion on MARC Authority Records creation
and updating followed.
Anaclare has information packet on this topic including manuals, exercises, and
reference articles by Burger, etc.
Tagging of the fixed fields and filling out the ≠w are harder to do than creating
the variable fields in a MARC authority record.

Duplicate Item Number Report: The correction/updating has to be made in each
level of records manually. No global features can be applied here. Anaclare
will work on this in order to draft procedural manuals.

It is recommended that each library set up a group of "CORE PEOPLE". These
people can be from lower classification levels, however, they will receive a
high level of authorization to enable them to update/change/delete the various
reocrds. Catalogers should have clearance to change the bibliographic records
Authority database can only be changed by persons with the highest authority.

LC Subject Authority: Helen distributed OCLC TB 180 to each member which details
the LC Subject Authority Records on OCLC. The actual tape loading date is not
known.

WSU/DALNET Authority File: As a rule, no authority records will be input if only
the IXX is present. However, should a cataloging institution feel that the
establishing of a particular authority record is helpful, especially for the
110 corporate bodies, then there is no rule against the input.of such a record
There are name authority records in WSU/DALNET file now that only contain the
IXX fields. These are records from the initial WSU tape load.

Corporate Name With See Also Headings but No Bibliographic Records in File - How
to treat? Right now WSU keeps the record in a box with no action taken. WSU
is waiting for the NOTIS Index Redesign to see how the cross references will work.

WSU/DALNET Global Change Functions: The kind of global change that is originated
from the terminal and operator controlled is working well. However, the 2 more
sophisticated kinds of global changes which require software modification by
programmers are much harder to do, such as change of the inbedded headings.

Validating Authority Records: All WSU/DALNET authority records bear an authority record number prefixed by the input institution's code. However, should WSU updates a record, then the authority record number will have the WSU code as a prefix. The original institution's code will display in the 040 field, as well as in the index screen.

490 field still is not searchable on NOTIS.

Authority Record Change Workflow: The paper-printout-with-changes method of communication currently in use between institutions is still the cheapest and the most feasible way of reporting changes. In the future, we might try the "Prof File" for straight forward subject authority changes.

Authority File for the DALNET Members: Anaclare will get the pricing, queue, etc information from BNA so the DALNET members can investigate into the feasibility of having an authority tape produced by BNA. BNA now has the capability of creating authority records for only the unique headings run against a previous authority file (e.g. WSU's authority database). So, OU can have authority records on tape not owned by WSU; DPL can have the ones not owned by WSU and OU, etc.

WSU will load their serials snapshot tapes today.

Why do the serials snapshot tapes need to be processed by BNA? Because the OCLC LDR has to be reformatted to MARC holdings format in order to load.

OCLC transfer "Black Box": Should keep spares on hand for repairs due to heavy use. They cost around $200.00.

Next meeting: Tuesday, December 15, 1987, at 9:30 A.M.

> We will celebrate Christmas with a lunch at the Money Tree.
> Reservation is made for 11:45 A.M. on that day.
>
> T. Shen invited the group to meet at her Library so we can walk to Money Tree. Please telephone to Anaclare your preference for the meeting site (WSU or WCCC).

The meeting adjourned at 12:10 P.M.

Submitted by

Helen Ma
Detroit Public Library.