# DALNET 1990 Forum for Catalogers Summary

The DALNET 1990 Forum for Catalogers was held October 4, 9:00-12:30 in the Explorers Room of the Detroit Public Library (DPL). Anaclare Evans (WSU) served as moderator.

The members of the DALNET Database Standards Committee, under whose auspices the forum was held, were introduced. Any quality control, inconsistencies of practice, etc. should be addressed to this Committee in the person of A. Evans, who is Chair.

Bill Kane, who recently joined the DALNET Office staff as a Systems Librarian, was introduced. He is currently conducting OPAC and MHI for Public Services' staff training. Eventually he will be responsible for the Circulation Module.

The 52 attendees introduced themselves. A list of all attendees, their institutions, and their initials, will be included with the minutes of this meeting and sent to all attendees.

The work of the Database Standards Committee was briefly outlined, namely the production of policy and procedure documents. To date, the DALNET Database Standards document (the basic document) and the document on minimal level records have been approved by the DALNET Board. The document on provisional records will be going back to the Board at their next meeting with some minor changes. The name and series policy and the LC subject policy documents have been drafted and will be forwarded to the Board. Upon Board approval, they will be distributed to DALNET sites. In addition, the Committee has compiled priority rankings for desired statistical reports DALNET sites would like NOTIS to generate and will be creating a guide to creating volume holdings records.

## Conflict and Error Detection Reports - A. Evans

These reports identify a number of specific situations occurring with authority records. So far, the duplicate authority records, heading use code problems and headings duplicated (for NOTIS purposes) by cross references have been run and libraries doing authority work should have received them. There are problems with the reports involving "see also's" which should be fixed by NOTIS in Release 5.0; we will defer running these reports until that time. Other types of error reports will be run after cleanup is done on the first group of reports and all remaining bibliographic files for which authority records have been purchased (i.e. Major Microforms and DPL's GPO records) have been loaded.

# <u>Distributed</u> <u>Authority Work</u> - A. Evans

Certain institutions (WSU, OU, UD, and DPL) have already been authorized to modify <u>any</u> authority records, i.e. not just their own. They may add cross reference and notes, series decision information,

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# Distributed Authority Work (continued)

and execute certain deletions. They also must update heading use codes. They may not delete anyone else's authority records, edit 1XX or 5XX fields or delete cross-references. WCCC will soon join this group; other institutions will be authorized as they begin to do, and are comfortable with, authority work.

# Loading LC Subject Headings - C. Wecker

The LCSH retrospective tapes (containing more than 183,000 records) have

arrived. These are in the test stage prior to loading. We are also receiving the LCSH weekly updates, which will loaded about twice a month. If an existing NOTIS authority record has been updated by LC and not modified by a DALNET library, the existing record will automatically be updated when the tape with the updated LC record is loaded. These LCSH tapes will serve as a resource file and can be "claimed" by DALNET libraries, as needed. It will not be necessary to transfer them from OCLC as is currently done.

### AOVL/BOVL - C. Wecker

This acronym stands for Authority Overlay/Bibliographic Overlay. This software allows authority and bibliographic record overlay NOTIS to NOTIS, i.e., a library's NOTIS record can be overlaid by any other NOTIS record. The new record will retain the processing unit code, record number, and date of the record being overlaid. If there were records, e.g., an order record, attached to the copy holdings record for the bibliographic record being overlaid, they will be attached to the new record. When the software is operational, the DALNET Office will hold training workshops on both it and the use of the LCSH records.

### GTO - C. Wecker

A detailed written report on Prism (the new OCLC system), GTO, and equipment requirements, has been sent to all Project Managers. Detroit is one of the first areas scheduled for phone line installation; WCCC's installation has already been completed. When the phone lines are installed, the new OCLC passport software must be used to access the first, i.e. old system. If there is a problem transferring records from Telexes or using the current GTO, a function key can be programmed which should solve the problem. Sometime after the first of the year, MLC or OCLC will begin training libraries on Prism -- the new system. After training, libraries will be given 90 days to train all staff before their passwords to the old system are

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deleted. Transferring using the Telex transfer and the current GTO release is not possible with Prism. The target date for NOTIS's GTO Release 3.0, which is what Prism requires, is December 31, 1990, after which the DALNET Office needs approximately three months to test and modify for our DALNET environment. Timing, therefore, is of the essence. Since all NOTIS sites using OCLC are in the same predicament, no problem is expected in obtaining an extension on the 90 days, if necessary.

### Database Statistics

A sheet with DALNET database statistics, broken down by institution and type of record, was passed out. We have passed the 3 million mark. The next major load will be DPL's one-quarter million GPO records and its records for the Burton Historical Collection.

#### MHI - A. Evans

For dead end searches, e.g., the United States, China, Shakespeare, keyword/boolean searching could be attempted. All terminals which can access NOTIS can do keyword searching. Keyword searching is currently only available on WSU's database but the "dead end" headings might be located in its current form on a WSU record and then searched across databases.

The "na" search for authority records will be removed this fall when all DALNET libraries have been trained to use the new "fx" search. The "fx" search is clearly better than the "na" search.

### Tricky Cataloging Tips

Shari Shaw (OU) gave a brief account of how her institution handles analytics. See the Oakland's NOTIS records for <u>Boston studies in the philosophy of science</u> and/or <u>Lecture notes in mathematics</u> (Springer-Verlag) for examples.

David Moody (UD-Mercy) gave an account of the use of provisional records at his institution. While the goal is full cataloging for everything, in the interest of getting all materials on NOTIS so that the card catalog could be discarded, UD created provisional records for the remaining 3,000+ titles for which they could not find OCLC copy (mostly older or foreign language fiction); they are now in the process of upgrading these to full bibliographic records. Helen Ma reported that DPL uses provisional records for new, popular items that they receive on a lease plan. The books they choose to add to DPL's collection from the lease plan get full cataloging.

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# Tricky Cataloging Tips (continued)

Karen Zinterfhofer (BH) apprised us of the use of minimal level records at Botsford Hospital, namely for internally produced video cassettes. Purchased video cassettes are given full cataloging and interfiled with the book collection.

Audrey Bondar (MCC) described how MCC handles titles for which more copies are owned than can be listed on one copy holdings record. MCC derives the bibliographic record from the original record, deletes the Brodart number so these will not show up on an error report as duplicates, adds a 590 note to alert users that there is another record, and adds the remaining copies to the copy holdings record for the newly derived record. The Database Standards Committee will decide on consistent wording for the 590 note. DPL will be faced with this problem as more of its branches become operational on NOTIS.

Authority problems were addressed by Mary-Louise Lacy (WSU). Liberal use of the 667, a repeatable field, was advised for series with multiple treatments or series as opposed to serials. For the latter, a note such as "DALNET: [Institution] treats as serial analyzed" should be put in the 667 so it is easily apparent how items are handled.

Libraries are advised to be aware of DLC tagging of name headings for projects and collections; there are inconsistencies. AACR2 considers projects to be corporate entries (which they are), while LC often tags them as topical (650's). Note: LC is changing many former subject headings to name headings. (Lists of these appear in issues of LC Cataloging Services Bulletin.)

Cross references for old catalog forms which duplicate headings when searched on NOTIS can be moved to 667's in a note with the following wording: "Includes old catalog heading: [give cross reference]" if it is felt that it should be retained. Err on the side of retention.

General cautionary notes: Verify all headings in the authority file and database and use the latest LC form of heading. Do not add or subtract anything. Adding a death date that LC does not use, or indeed any deviation from the form of heading, causes split indexes and global change problems. Watch those non-filing indicators in all pertinent fields, as they have serious retrieval implications.

Notes by Ann Pogany and Charlene Wecker

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1 OU: BOSTON STUDIES IN THE PHILOSOPHY OF SCIENCE (DORD
 2 DP:BOSTON STUDIES IN THE PHILOSOPHY OF SCIENCE (DORD
 3 OU: BOSTON STUDIES IN THE PHILOSOPHY OF SCIENCE +ANALYTICAL PHILOSOPHY (1981
 4 OU: BOSTON STUDIES IN THE PHILOSOPHY OF SCIENCE +APPROACHES TO ORGANIC (1987
5 WS:BOSTON STUDIES IN THE PHILOSOPHY OF SCIENCE +APPROACHES TO ORGANIC (1987
6 DU: BOSTON STUDIES IN THE PHILOSOPHY OF SCIENCE +ATOM AND INDIVIDUAL I (1986
7 WS:BOSTON STUDIES IN THE PHILOSOPHY OF SCIENCE +ATOM AND INDIVIDUAL I (1986
8 WS: BOSTON STUDIES IN THE PHILOSOPHY OF SCIENCE +AUTOPOIESIS AND COGNI (1980
9 WS:BOSTON STUDIES IN THE PHILOSOPHY OF SCIENCE +BERGSON AND MODERN PH (1971
10 WS:BOSTON STUDIES IN THE PHILOSOPHY OF SCIENCE +BETWEEN EXPERIENCE AN (1975
11 OU: BOSTON STUDIES IN THE PHILOSOPHY OF SCIENCE +BIRTH OF MEANING IN H (1987
12 OU: BOSTON STUDIES IN THE PHILOSOPHY OF SCIENCE +COGNITION AND FACT MA (1986
13 WS:BOSTON STUDIES IN THE PHILOSOPHY OF SCIENCE +COGNITION AND FACT MA (1986
14 DU:BOSTON STUDIES IN THE PHILOSOPHY OF SCIENCE +COMPARATIVE RECEPTION (1987
15 WS:BOSTON STUDIES IN THE PHILOSOPHY OF SCIENCE +CONCEPTS OF SPACE AND (1976
16 WS:BOSTON STUDIES IN THE PHILOSOPHY OF SCIENCE +CULTURAL CONTEXT OF M (1975
17 WS:BOSTON STUDIES IN THE PHILOSOPHY OF SCIENCE +DIALECTICAL THEORY OF (1983
18 OU: BOSTON STUDIES IN THE PHILOSOPHY OF SCIENCE +DIALECTICAL THEORY OF (1984
19 WS: BOSTON STUDIES IN THE PHILOSOPHY OF SCIENCE +DIALECTICS OF THE CON
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#### LTOU MORE

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2 OU:LECTURE NOTES IN MATHEMATICS SPRINGER VERLAG	
3 WS:LECTURE NOTES IN MATHEMATICS SPRINGER VERLAG	+ABELIAN GROUP THEORY (1981
4 OU:LECTURE NOTES IN MATHEMATICS SPRINGER VERLAG	+ABELIAN GROUP THEORY (1983
5 WS:LECTURE NOTES IN MATHEMATICS SPRINGER VERLAG	+ABELIAN GROUP THEORY (1983
6 OU:LECTURE NOTES IN MATHEMATICS SPRINGER VERLAG	
7 WS:LECTURE NOTES IN MATHEMATICS SPRINGER VERLAG	
8 GU:LECTURE NOTES IN MATHEMATICS SPRINGER VERLAG	
9 OU:LECTURE NOTES IN MATHEMATICS SPRINGER VERLAG	
10 WS:LECTURE NOTES IN MATHEMATICS SPRINGER VERLAG	
11 OU:LECTURE NOTES IN MATHEMATICS SPRINGER VERLAG	+ALEXANDER IDEALS (1981
12 WS:LECTURE NOTES IN MATHEMATICS SPRINGER VERLAG	+ALEXANDER IDEALS OF (1981
13 OU:LECTURE NOTES IN MATHEMATICS SPRINGER VERLAG	+ALGEBRA ALGEBRAIC TO (1986
14 WS:LECTURE NOTES IN MATHEMATICS SPRINGER VERLAG	+ALGEBRA ALGEBRAIC TO (1986
15 WS:LECTURE NOTES IN MATHEMATICS SPRINGER VERLAG	+ALGEBRA AND LOGIC PA (1975
16 OU:LECTURE NOTES IN MATHEMATICS SPRINGER VERLAG	+ALGEBRA CARBONDALE 1 (1981
17 WS:LECTURE NOTES IN MATHEMATICS SPRINGER VERLAG	+ALGEBRA CARBONDALE 1 (1981
18 WS:LECTURE NOTES, IN MATHEMATICS SPRINGER VERLAG	+ALGEBRA IN A LOCALIC (1983
19 OU:LECTURE NOTES IN MATHEMATICS SPRINGER VERLAG	+ALGEBRA IN A LOCALIC (1983
20 WS:LECTURE NOTES IN MATHEMATICS SPRINGER VERLAG	+ALGEBRA PROCEEDINGS (1988
21 OU:LECTURE NOTES IN MATHEMATICS SPRINGER VERLAG	+ALGEBRA SOME CURRENT (1988

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