

DRAFT No. 2

**DALNET CIRCULATION FORUM**

A session sponsored by the DALNET CIRCULATION STANDARDS TASK FORCE for Circulation Staff from all DALNET Libraries.

WHEN: April 8, 1991, 8:30 a.m. - 3:30 p.m.  
WHERE: Detroit Public Library, Explorer's Room  
REGISTRATION DEADLINE: March 25, 1991  
COSTS: Deli lunch (optional) \$ FREE PARKING  
CONTACT FOR FURTHER INFO: Jeff Pearson, WSU, 577-4480

PLEASE BRING SAMPLES OF Library cards, Forms, Training Materials, Brochures for Handout Table.

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**FORUM SCHEDULE**

8:30 - 9:00 Registration and Coffee  
9:00 - 9:15 Welcome and Introductions -- Eric Condic, OU, moderator  
9:15 - 10:00 DALNET Circulation Standards -- Task Force Members  
10:00 - 10:30 Circulation SAS Reports -- Louise Bugg, Jeff Pearson, WSU  
10:30 - 11:00 Break  
11:00 - 12:00 Barcoding and Linking -- Circulation on the Fly -- Louann Stewart, OU; DPL's Linking Method -- Helen Ma, DPL; NOTIS Batch Linker Program -- Louise Bugg, WSU  
12:00 - 1:00 Lunch  
1:00 - 2:30 Circulation Desk Workflow/Management -- Gerry Bosler, MCC, moderator of discussion session led by a panel, on various topics, including overdues, bills, discharge, library card waiver, patron registration issues.  
2:30 - 3:00 Circulation Staff Training -- Terry Potvin, DPL; Fran Young, UD  
3:00 - 3:30 NOTIS Circulation Enhancements -- Louise Bugg, WSU

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**DALNET CIRCULATION FORUM -- REGISTRATION FORM**

Name: \_\_\_\_\_ Phone No: \_\_\_\_\_

Library Name/Address \_\_\_\_\_

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\$ \_\_\_\_\_ for deli lunch (optional) enclosed. Make checks payable to: Jeff Pearson.

Submit topics for circ desk management discussion session on back of this form.

Return by March 25, 1991 to: Betty Franks, Systems Office, Wayne State University, 242 Purdy Library, 5265 Cass, Detroit, MI 48202.