WAYNE STATE UNIVERSITY LIBRARIES

MEMORANDUM

SUBJECT: Information in DALNET Patron Records

TO: Louise Bugg

FROM: Anaclare Evans

DATE: 30 October, 1998

The following data is currently received and load into the DALNET patron file on NOTIS:

Name
Address
Phone number
Social Security Number (used for matching)
WSU Student ID number

Other information on the NOTIS patron record is input by the library or is supplied by the NOTIS software. This information includes:
Library card number (29343.....)
Lists of items currently checked out to the patron
Lists of unpaid fines and fees
Activation and expiration dates

In the library's new Horizon system, the patron file will most likely include:
Name
Address(es)
Phone number(s)
WSU student ID number
Library card number
Birth date
Social Security Number (whole or just in part)
Email address
Borrower type (used to determine borrowing privileges)
Borrower statistical class (used to see which groups of the university community use the library. For students these classes will indicate lower division/upper division undergraduate, graduate student, etc. and program or major such as nursing, law, medical student).

At a meeting on 29 October 1998 with Horizon staff, the patron file was described as residing centrally so all DALNET libraries could use the base part of the record. Some data such as circulation transaction data, the borrower type and the borrower statistical

class will be stored locally. It is possible that some data, such as the Social Security Number could be contained in the record and used as a matching point but would not be displayed on the record. This would allow records to be file updated and to be matched on the Social Security number. The Social Security number is the only number that is unique to any one individual that can be used to consolidate registration records from various DALNET libraries. We have seen a demonstration in which Social Security numbers are present but which do not display. In addition we have asked the vendor to create a number used for accessing licensed electronic resources that will be calculated from the last four digits of the Social Security Number and the month and day of birth.

If there are concerns about any of this information, please let us know as soon as possible since we need to inform the vendor of our needs. We will also be working with the programmers from the Student Information System on plans for extracting a subset of SIS data to create the Wayne State University portion of the DALNET patron file.