DALNET Project Managers' Meeting
Wayne County Community College Downtown, Administration Building, Board Room
January 10, 2000, 1:00 - 4:30 p.m.

Agenda

1.	**Introductions, review agenda and minutes of November meeting (attached)**	**1:00 - 1:10 p.m.**

2. **Announcement re. Ameritech Library Services name change to epixtech**   **1:10 - 1:15 p.m.**

3. **DALNET Help Desk plans (S. Muir, N. Skowronski)**   **1:15 - 1:30 p.m.**
Review of plans to activate Help Desk services; instructions for using those services

4. **Update from DALNET Central Site**   **1:30 - 2:00 p.m.**
   a. Detroit Public Library (T. Cromer, N. Skowronski)
      Including status of DALNET positions at DPL
   b. Wayne State University (J. Trzeciak)
      Including backup plans, test databases, firewall, WebPAC developments
   c. DALNET Frame Relay network status (report to be distributed)

5. **DALNET Committee Reports**   **2:00 - 2:30 p.m.**
   a. Collection Development Committee (M. Nagler)
      Update on survey of electronic resources
   b. Database Standards Committee (F. Krempasky)
      Interim guidelines for authority record maintenance
   c. Circulation Standards Committee (A. Evans)
      Interim Guidelines for patron records and SSNs

6. **Horizon Training Needs (A. Evans, A. Lim)**   **2:30 - 2:45 p.m.**
Plans for Horizon training in Winter; training needs of DALNET libraries

7. **Horizon reports (A. Evans, A. Lim)**   **2:45 - 3:00 p.m.**
Discussion of report needs of DALNET Libraries; options for doing reports

8.   **DALNET Steering Committee Report (S. Muir)**   **3:00 - 3:20 p.m.**
      New release plans; dataload sign-off's; documentation; remaining
      migrations; Horizon enhancements status; Horizon acceptance
      testing plans.

9.   **Resource Sharing System Implementation Plans (D. Callaway/S. Muir) 3:20 - 3:30 p.m.**

10.   **Outreach and Information Hub Report (D. Callaway)**   **3:30 - 3:45 p.m.**
      New member prospects; information provider meetings; status of grant
      proposals; Information Hub Development Committee proposal.

11.   **Horizon Celebration/NOTIS Farewell Plans (L. Bugg)**   **3:45 - 3:55 p.m.**

12.   **Other matters arising**   **3:55 - 4:00 p.m.**

13.   **HUGM report from attendees (W. Cromwell-Kessler, A. Evans, A. Lim 4:00 - 4:30 p.m.**
      S. Muir)

NEXT MEETING: March 6, 1:00 - 4:00 p.m.

L. Bugg
MAP ATTACHED
1-4-2000